

UHC OHIO TAX REQUIREMENTS

2-3 Eligible Employees (applying)

1. A Small Business with current coverage (past billing statement included)
 - Wage and Tax Statement or
 - Payroll or
 - Business Documents (Articles of Incorporation, Partnership Papers, etc.)

2. A Small Business with **no** current coverage
 - Wage and Tax Statement or
 - Payroll **and** Business Documents i.e.: Articles of Incorporation, Partnership Papers, etc. *Note*; if no past billing statement or no Wage and Tax available, the group must submit both payroll and business papers

4 (applying) - 50 Eligible Employees

1. A Small Business with current coverage (past billing statement included)
 - Wage and Tax Statement or
 - Payroll or
 - Employee Census (signed and dated by owner of small business)

2. A Small Business with **no** current coverage
 - Wage and Tax Statement or
 - Payroll

An Employee Census is not an option when a group has less than 4 applying or when no current coverage exists

Other Acceptable Documentation

- ADP, Paychex
- Quicken or Quick Books Payroll ledger
- Payroll ledger showing withholdings
- Schedule C
- Schedule K-1 (1065) for each individual
- 1099 Letter

Unacceptable Documents

- W-2, W-3, W-9, etc
- Check Stubs
- Word documents
- Letters
- Application for Employer Identification Number (SS4)
- Individual Income Tax Returns (1040)