



Benefits Manager Registration

Fort Dearborn Life is excited you have chosen to register for the administrative solutions offered through Benefits Manager. Benefits Manager is designed to work with your groups chosen billing method. If you have questions regarding this form or the services available in Benefits Manager, please call customer service at 1-800-348-4512.

This form is to be completed by the Policyholder.

Group Coverage Information: Group # _____ Account # _____

Section I - Benefits Manager Access

- I wish to manage my group's enrollment and billing information online in real-time. I acknowledge that I will not receive a regular billing statement from Fort Dearborn Life. I will obtain all invoices, including my remittance page online from Benefits Manager (Web Billing).
- I require view-only online capability for my group's coverage, billing and payment information. I wish to still receive a regular billing statement from Fort Dearborn Life (List Billing/Self-Administered paper).

As Policyholder I authorize the employee named below to access group and policy information as stated above via Fort Dearborn Life's Web site (www.fdl-life.com).

Name: _____ Company: _____

Policyholder Signature: _____ Date: _____

User Information (Please print clearly)

First Name: _____ MI: _____ Last Name: _____

Organization/Company: _____ Phone: () _____ - _____

Mother's Maiden Name: _____ Last Four Digits of SSN: _____

E-mail Address: _____ Signature: _____ Date: _____

Section II - Producer (Agent) Access

As Policyholder:

- I authorize Fort Dearborn Life to grant our Producer(s) access to our billing and coverage information via www.fdl-life.com. I understand that this will allow our Producer(s) to view, add, delete or edit employee information pertaining to our policy/or policies on this website.

Policyholder Signature: _____ Date: _____

Producer Name:


Producer User ID's:

For FDL Office Use Only - To be completed by a Fort Dearborn Life employee.

Group Administrative Services:

Role Required: Group Administrator

- Web Billing/Administrative Solutions (Web Billing)
 Administrative Solutions Only (List or Self-Administered Billing)
 Multi-Group User

List subsidiaries/affiliates which will be administered by the above Benefit Administrator, if applicable. 

Login ID (6 character maximum)	Group ID
FDL.GRP.	

Fort Dearborn Life will treat this information as confidential and will restrict access to the information as permitted by law, such as disclosures to our affiliates, agents, administrators, consultants and regulatory or governmental authorities, or as necessary to administer our Web sites and the insurance coverage's provided your Company.